

INDIA ASSOCIATION OF NEW HAMPSHIRE

BYLAWS

(AS AMENDED AT THE ANNUAL GENERAL BODY MEETING HELD ON DECEMBER 17, 2017)

ARTICLE 1 – NAME AND PURPOSE

SECTION 1: NAME

THE NAME OF THE ASSOCIATIONS SHALL BE “INDIA ASSOCIATION OF NEW HAMPSHIRE”, HEREAFTER REFERRED TO AS THE “ASSOCIATION”.

SECTION 2: PURPOSE

THE PURPOSES OF THE ASSOCIATION SHALL BE:

1. TO FOSTER THE GENERAL WELL BEING OF THE ASIAN INDIAN COMMUNITY.
2. TO ORGANIZE AND PRESENT CULTURAL AND EDUCATIONAL PROGRAMS.
3. TO PROMOTE COMMUNITY AND CHARITABLE SERVICES.
4. TO PROMOTE POLITICAL AWARENESS IN THE ASIAN INDIAN COMMUNITY.
5. TO PROMOTE GOODWILL BETWEEN INDIA AND THE U.S.A.

ARTICLE 2 - MEMBERSHIP

SECTION 1: ELIGIBILITY

MEMBERSHIP SHALL BE OPEN TO ALL PERSONS WHO AGREE TO ABIDE BY THE GOALS AND OBJECTIVES OF THE ASSOCIATION AND ITS BY-LAWS. A MEMBER MUST BE 18 YEARS OF AGE AND ABOVE IN ORDER TO HAVE THE VOTING PRIVILEGES, AND TO HOLD ELECTIVE OFFICE.

SECTION 1: MEMBERSHIP TYPES

ANY DUES PAYING MEMBER IN GOOD STANDING WILL BE A CURRENT MEMBER OF THE ASSOCIATION. THEY WILL LOSE THE CURRENT MEMBER STATUS WHEN THEIR MEMBERSHIP EXPIRES ON NON-PAYMENT OF DUES ON TIME.

THERE SHALL BE THE FOLLOWING FOUR TYPES OF MEMBERSHIP:

1. INDIVIDUAL 2. FAMILY 3. LIFE 4. HONORARY
1. INDIVIDUAL- SHALL INCLUDE ANY PERSON 18 YEARS AND ABOVE.
2. FAMILY - SHALL INCLUDE HUSBAND, WIFE AND CHILDREN UNDER 18 YEARS.

3. LIFE - A LIFE MEMBER SHALL BE AN INDIVIDUAL OR FAMILY MEMBER WHO WISHES TO PAY TEN TIMES THE CURRENT ANNUAL FAMILY MEMBERSHIP DUES, WITH THE PRIVILEGE OF BEING EXEMPT FROM FURTHER PAYMENT OF DUES. ANY DUES PAID PRIOR TO BECOMING LIFE MEMBER CANNOT BE USED TOWARDS THE PAYMENT OF LIFE MEMBERSHIP DUES.
4. HONORARY - BY A VOTE OF THE EXECUTIVE COMMITTEE, HONORARY MEMBERSHIP MAY BE CONFERRED UPON AN INDIVIDUAL IN RECOGNITION OF OUTSTANDING OR UNUSUAL DONATION OF TIME, MONEY, OR SERVICES TO THE ASSOCIATION. THE HONORARY MEMBERSHIP SHALL BE FOR A MAXIMUM PERIOD OF 5 YEARS AND SHALL BE EXEMPT FROM ASSOCIATION DUES DURING SUCH PERIOD. THE HONORARY MEMBERS SHALL NOT BE ELIGIBLE TO VOTE OR TO HOLD ELECTIVE OFFICE IN THE ASSOCIATION.

ARTICLE 3- GOVERNANCE

SECTION 1: GOVERNING BODY

THE AFFAIRS OF THE ASSOCIATION SHALL BE GOVERNED BY THE FOLLOWING ELECTED BODIES:

THE EXECUTIVE COMMITTEE - THE RIGHTS AND RESPONSIBILITIES FOR THE OPERATION AND THE ACTIVITIES OF THE ASSOCIATION SHALL RESIDE IN AN ELECTED EXECUTIVE COMMITTEE. THE EXECUTIVE COMMITTEE SHALL ALSO CARRY OUT, TO BEST OF ITS ABILITY, THE BROAD POLICY AND PLANNING FUNCTIONS FOR THE ASSOCIATION. THE EXECUTIVE COMMITTEE SHALL HOLD LEGAL AUTHORITY OVER ASSOCIATION FUNDS, ASSETS, AND DEBTS.

THE FINANCE COMMITTEE WILL COMPRISE OF PRESIDENT, VICE-PRESIDENT, SECRETARY AND TREASURER OF THE ASSOCIATION. THE TREASURER SHALL BE THE CHAIR OF THE FINANCE COMMITTEE. THE FINANCE COMMITTEE SHALL BE RESPONSIBLE FOR THE FOLLOWING DUTIES.

- OVERSEE ALL EXPENDITURES AND DISBURSEMENT OF FUNDS OF THE ASSOCIATION.
- ENSURE THAT PROPER ACCOUNTS ARE BEING MAINTAINED.
- ENSURE THAT ALL BILLS ARE BEING PAID IN A TIMELY MANNER.
- ENSURE THAT ASSOCIATION FUNDS ARE BEING MAINTAINED SAFELY AT SECURE FINANCIAL INSTITUIONS.
- ENSURE THAT PROPER PROCEDURES FOR THE APPROVAL AND DISBURSEMENT

OF ASSOCIATION FUNDS ARE BEING FOLLOWED.

- EXERCISE ALL NECESSARY OVERSIGHT OVER THE FINANCIAL AFFAIRS OF THE ASSOCIATION.

ARTICLE 4- THE EXECUTIVE COMMITTEE

SECTION 1: MEMBERS AND TERMS OF SERVICE

THE EXECUTIVE COMMITTEE SHALL CONSIST OF THE FOLLOWING OFFICE BEARERS ELECTED BY THE GENERAL BODY OF THE ASSOCIATION:

1. PRESIDENT
2. VICE-PRESIDENT
3. SECRETARY
4. TREASURER
5. CHAIR, CULTURAL COMMITTEE
6. CHAIR, EDUCATION COMMITTEE
7. CHAIR, PUBLIC SERVICE COMMITTEE
8. CHAIR, MEMBERSHIP COMMITTEE
9. CHAIR, PUBLIC RELATIONS COMMITTEE
10. CHAIR, WEB AND SOCIAL MEDIA COMMITTEE
11. CHAIR, YOUTH AFFAIRS COMMITTEE
12. MEMBERS (UP TO FOUR)

SECTION 2: POWERS AND DUTIES

THE PRESIDENT SHALL PRESIDE OVER ALL THE MEETINGS OF THE EXECUTIVE COMMITTEE. IN THE ABSENCE OF THE PRESIDENT, THE VICE-PRESIDENT SHALL PRESIDE OVER THE MEETINGS. THE SECRETARY SHALL MAINTAIN ALL RECORDS PERTAINING TO THE ACTIVITIES OF THE EXECUTIVE COMMITTEE AND THE ASSOCIATION. THE SECRETARY SHALL ALSO PREPARE THE MINUTES OF ALL EXECUTIVE COMMITTEE MEETINGS. THE SECRETARY SHALL ALSO BE RESPONSIBLE FOR INFORMING THE MEMBERS OF THE EXECUTIVE COMMITTEE REGARDING THE DATE, PLACE, AND AGENDA OF THE EXECUTIVE COMMITTEE MEETINGS. THE SECRETARY SHALL BE SIMILARLY RESPONSIBLE FOR INFORMING THE GENERAL BODY MEMBERS REGARDING THE ANNUAL GENERAL BODY MEETINGS.

THE PRESIDENT SHALL BE THE CHIEF EXECUTIVE OF THE ASSOCIATION. THE

PRESIDENT SHALL CONDUCT AND PRESIDE OVER THE MEETINGS OF THE EXECUTIVE COMMITTEE, AND THE ANNUAL GENERAL BODY MEETING. THE PRESIDENT SHALL SEE that ALL RESOLUTIONS OF THE EXECUTIVE COMMITTEE ARE CARRIED OUT TO THE BEST OF ABILITY. THE PRESIDENT SHALL EXERCISE GENERAL CONTROL OVER the MANAGEMENT OF THE ACTIVITIES OF THE ASSOCIATION, SUBJECT TO THE RECOMMENDATIONS OF THE EXECUTIVE COMMITTEE. THE PRESIDENT SHALL PRESENT A FORMAL REPORT TO THE GENERAL BODY AT THE ANNUAL MEETING. THE PRESIDENT SHALL MAINTAIN COMMUNICATION WITH AND DIRECT THE ACTIVITIES OF THE MEMBERS OF THE EXECUTIVE COMMITTEE THROUGHOUT THE YEAR THROUGH FORMAL AND INFORMAL CHANNELS.

THE TREASURER SHALL BE RESPONSIBLE FOR THE RECEIPT, RECORDING, DISBURSEMENT, AND SAFEKEEPING OF ALL FUNDS BELONGING TO THE ASSOCIATION. THE TREASURER SHALL PAY ALL BILLS, WHICH HAVE BEEN APPROVED IN THE MANNER PRESCRIBED BY THE EXECUTIVE COMMITTEE. THE TREASURER SHALL MAINTAIN ACCURATE ACCOUNTS AND ALL DOCUMENTS RELATED TO THE FINANCIAL TRANSACTIONS, AND PRESENT A FINANCIAL REPORT AT EACH OF THE EXECUTIVE COMMITTEE MEETINGS AND THE ANNUAL GENERAL BODY MEETING. THE TREASURER SHALL ALSO BE RESPONSIBLE FOR FILING ALL TAX RETURNS ON BEHALF OF THE ASSOCIATION, WITH THE HELP OF PROFESSIONAL ACCOUNTANTS AND TAX CONSULTANTS, AS APPROPRIATE.

THE CHAIRS OF THE STANDING COMMITTEES SHALL CREATE THE MEMBERSHIP OF THEIR COMMITTEES THROUGH NOMINATIONS AND VOLUNTEERS FROM THE GENERAL BODY MEMBERSHIP. ITS CHAIRPERSON SHALL PRESENT ALL FINANCIAL TRANSACTIONS AND ACTIVITIES APPROVED BY THE STANDING COMMITTEES TO THE EXECUTIVE COMMITTEE FOR APPROVAL AND RATIFICATION. MEMBERS OF THE STANDING COMMITTEES, WITH THE HELP OF ASSOCIATION MEMBERS, SHALL BE PRIMARILY RESPONSIBLE FOR ACTIVELY PURSUING ACTIVITIES THAT FULFILL THE GOALS AND OBJECTIVES OF THE ASSOCIATION.

CHAIR, CULTURAL COMMITTEE SHALL BE RESPONSIBLE FOR ORGANIZING CULTURAL EVENTS AND CELEBRATIONS ACCORDING TO THE NEEDS AND DESIRES OF THE ASSOCIATION MEMBERSHIP AT LARGE. THESE ACTIVITIES INCLUDE THE FOLLOWING:

- CONCERTS OF INDIAN MUSIC AND DANCE
- TEACHING OF INDIAN MUSIC AND DANCE, PARTICULARLY TO CHILDREN
- CELEBRATION OF IMPORTANT NATIONAL AND CULTURAL EVENTS

- SOCIAL EVENTS, SUCH AS GROUP PICNICS, EXCURSIONS, TOURS

CHAIR, EDUCATION COMMITTEE SHALL BE RESPONSIBLE FOR THE FOLLOWING ACTIVITIES:

- ORGANIZE EDUCATIONAL ACTIVITIES FOR CHILDREN SUCH AS SPELLING BEE, VOCABULARY CONTESTS, AND RELATED ACTIVITIES
- ORGANIZE LECTURES, SEMINARS, WORKSHOPS AND CONFERENCES ON TOPICS OF INTEREST TO MEMBERS AND THE GENERAL PUBLIC
- ORGANIZE PRESENTATIONS ON INDIA IN SCHOOLS, COLLEGES, AND OTHER INSTITUTIONS TO INCREASE PUBLIC AWARENESS

CHAIR, MEMBERSHIP COMMITTEE SHALL BE RESPONSIBLE FOR THE FOLLOWING FUNCTIONS:

- ORGANIZE MEMBERSHIP DRIVES IN ORDER TO ENLARGE THE MEMBERSHIP OF THE ASSOCIATION
- PUBLICATION OF "SAMAJ PATRA", THE NEWSLETTER OF THE ASSOCIATION
- OTHER COMMUNICATIONS AS AND WHEN APPROPRIATE WITH THE MEMBERS OF THE ASSOCIATION.
- MEMBERSHIP SECRETARY SHALL ASSIST THE PRESIDENT IN CONDUCTING ALL ASSOCIATION ELECTIONS
- MEMBERSHIP SECRETARY SHALL ALSO RENDER ANNUAL BILLS FOR MEMBERSHIP DUES, KEEP ACCURATE RECORDS OF DUES COLLECTED, AND CONVEY ALL MONIES RECEIVED TO THE TREASURER OF THE EXECUTIVE COMMITTEE, ALONG WITH AN ACCURATE LIST OF PAID MEMBERS AND PROPER ACCOUNTING.

CHAIR, PUBLIC RELATIONS COMMITTEE SHALL BE RESPONSIBLE FOR THE FOLLOWING FUNCTIONS:

- MAINTAIN CONTACTS WITH THE ASIAN INDIAN AND OTHER MEDIA AND SEND OUT ANNOUNCEMENTS AND PRESS RELEASES ON THE ASSOCIATION'S ACTIVITIES.
- ACT AS A SPOKESPERSON FOR THE ASSOCIATION AND THE ASIAN INDIAN COMMUNITY ON MATTERS OF INTEREST TO THE COMMUNITY.
- PROMOTE INTERACTION BETWEEN THE LAWMAKERS, GOVERNMENT OFFICIALS AND THE ASIAN INDIAN COMMUNITY.
- WORK WITH OTHER ORGANIZATIONS ON ISSUES OF INTEREST TO THE ASIAN

INDIAN COMMUNITY.

- ORGANIZE ACTIVITIES TO PROMOTE POLITICAL AWARENESS IN THE ASIAN INDIAN COMMUNITY.
- ORGANIZE ACTIVITIES TO PROMOTE GOODWILL BETWEEN ASIAN INDIAN COMMUNITY AND THE LARGER COMMUNITY.
- ORGANIZE ACTIVITIES TO PROMOTE GOODWILL BETWEEN INDIA AND THE USA.

CHAIR, PUBLIC SERVICE COMMITTEE SHALL BE RESPONSIBLE FOR PROMOTING COMMUNITY AND CHARITABLE SERVICE ACTIVITIES TO THE MEMBERS OF THE INDIAN COMMUNITY. THESE ACTIVITIES INCLUDE THE FOLLOWING:

- ORGANIZE FUND RAISING ACTIVITIES AND ENAGGE MEMBERS OF THE INDIAN COMMUNITY TO DONATE THEIR TIME, MONEY, AND GOODS TO THE NEEDY PEOPLE IN THE COMMUNITY
- ORGANIZE COMMUNITY SERVICE ACTIVITIES TO SERVE ORGANIZATIONS, SUCH AS, SOUP KITCHENS, HOMELESS SHELTERS, ORPHANAGES ETC.
- ORGANIZE HOSPITALITY REALATED ACTIVITIES AT THE CULTURAL EVENTS

CHAIR, WEB AND SOCIAL MEDIA COMMITTEE SHALL BE RESPONSIBLE FOR THE FOLLOWING FUNCTIONS:

- MANAGE THE ACCESS RIGHTS TO IANH AND THE FACEBOOK SITES IN CONSULTATION WITH THE EXECUTIVE COMMITTEE.
- COORDINATE WITH THE EXEC COMMITTEE AND CHAIRS TO UPDATE THE CONTENT ON THE IANH WEBSITE AND FACEBOOK SITE.
- MAKE SURE THAT THE IANH AND THE FACEBOOK SITES ARE UPDATED AND MANAGED ON A REGULAR BASIS
- MAINTAIN CONSISTENCY IN CONTENT BETWEEN IANH WEBSITE AND FACEBOOK SITE.
- STAFF THE MEMBERS OF THE WEB AND SOCIAL MEDIA COMMITTEES IN CONSULTATION WITH THE EXECUTIVE COMMITTEE
- COORDINATE THE MEETINGS AND ACTIVITIES OF THE WEB AND SOCIAL MEDIA COMMITTEES
- MANAGE TECHNOLOGICAL UPDATES TO THE IANH WEBSITE AND FACEBOOK SITE.

CHAIR, YOUTH AFFAIRS COMMITTEE SHALL BE RESPONSIBLE FOR THE FOLLOWING FUNCTIONS:

- OVERSEE THE MEETINGS AND ACTIVITIES OF THE YOUTH GROUP
- ASSIGN DUTIES TO YOUTH GROUP VOLUNTEERS AT VARIOUS EVENTS AND ACTIVITIES OF THE ASSOCIATION
- ACT AS LIASION BETWEEN THE YOUTH GROUP AND THE EXECUTIVE COMMITTEE OF THE ASSOCIATION
- ENSURE THAT THE ACTIVITIES OF THE YOUTH GROUP ARE CONDUCTED ACCORDING TO THE BYLAWS OF THE YOUTH GROUP AS APPROVED BY THE EXECUTIVE COMMITTEE OF THE ASSOCIATION

SECTION 3: EXECUTIVE COMMITTEE MEETING

THE EXECUTIVE COMMITTEE SHALL MEET A MINIMUM OF SIX TIMES A YEAR. THE PRESIDENT SHALL CALL ADDITIONAL MEETINGS AS DEEMED NECESSARY. THE PRESIDENT OR THE VICE-PRESIDENT MUST BE PRESENT TO PRESIDE OVER THESE MEETINGS.

SECTION 4: QUORUM

A MAJORITY OF THE MEMBERS OF THE EXECUTIVE COMMITTEE SHALL CONSTITUTE A QUORUM. ALL ACTIONS OF THE EXECUTIVE COMMITTEE SHALL REQUIRE A MAJORITY VOTE OF THE MEMBERS, WHETHER PRESENT OR BY PROXY.

SECTION 5: ATTENDANCE

AN EXECUTIVE COMMITTEE MEMBER INCLUDING OFFICE BEARERS WHO IS ABSENT FOR THREE CONSECUTIVE SCHEDULED MEETINGS, EXCEPT FOR ILLNESS OR QUALIFIED EXCUSE, SHALL BE AUTOMATICALLY ELIMINATED FROM THE EXECUTIVE COMMITTEE.

SECTION 6: RESIGNATIONS

IF A MEMBER WISHES TO RESIGN PRIOR TO THE END OF THE TERM, THE MEMBER MUST IMMEDIATELY TENDER A WRITTEN RESIGNATION TO THE PRESIDENT.

ARTICLE 5- ELECTIONS

SECTION 1: CONTINUATION IN OFFICE

A TOTAL OF TEN CURRENT EXECUTIVE COMMITTEE MEMBERS WILL CONTINUE IN OFFICE AT THE END OF EACH CALENDAR YEAR BASED ON POLLING THE EXECUTIVE COMMITTEE MEMBERS AND JUNIORITY. JUNIORITY WIL BE

DETERMINED BY THE DATE OF LAST ELECTION/ LAST APPOINTMENT TO THE EXECUTIVE COMMITTEE. IN CASE OF TIES(S), THE DETERMINATION WILL BE MADE AT RANDOM.

SECTION 2: DETERMINATION OF OPEN POSITIONS

NUMBER OF OPEN POSITIONS WILL BE DETERMINED BY THE NUMBER OF VACANCIES ON THE EXECUTIVE COMMITTEE. IF THE NUMBER OF VACANCIES ARE LESS THAN FIVE, FIVE EXECUTIVE MEMBERS WILL BE ELECTED AT THE END OF EACH YEAR. THE ELECTED MEMBERS WILL TAKE OFFICE FROM FIRST JANUARY OF THE NEXT CALENDAR YEAR.

SECTION 3: ALLOCATION OF PORTFOLIOS

AFTER ELECTIONS, THE EXECUTIVE COMMITTEE WILL ALLOCATE/ RE-ALLOCATE THE PORTFOLIOS AT THE FIRST MEETING OR SUBSEQUENT MEETINGS OF THE EXECUTIVE COMMITTEE AS NEEDED FOR EFFECTIVE FUNCTIONING OF THE EXECUTIVE COMMITTEE AND AFFAIRS OF THE ASSOCIATION.

SECTION 4: FILLING OF VACANCIES

IF A VACANCY OCCURS ON THE EXECUTIVE COMMITTEE PRIOR TO THE ANNUAL GENERAL BODY MEETING AT WHICH THE ELECTIONS ARE SCHEDULED, THE EXECUTIVE COMMITTEE WILL APPOINT A SUITABLE PERSON FROM THE ELIGIBLE MEMBERSHIP OF THE ASSOCIATION.

SECTION 5: CURRENCY OF MEMBERSHIP

OFFICERS AND MEMBERS OF EXECUTIVE COMMITTEE MUST REMAIN CURRENT MEMBERS OF THE ASSOCIATION DURING THEIR TENURE ON THE EXECUTIVE COMMITTEE. THEY WILL CEASE TO BE MEMBERS OF THE EXECUTIVE COMMITTEE IF THEY DO NOT PAY THE DUES ON TIME AND THEIR MEMBERSHIP EXPIRES.

SECTION 6: ELECTIONS AND TERM OF OFFICE

ELECTIONS FOR THE OPEN EXECUTIVE MEMBER POSITIONS WILL NORMALLY BE HELD AT THE ANNUAL GENERAL BODY MEETING TOWARDS THE END OF THE CALENDAR YEAR. THE ELECTED EXECUTIVE MEMBERS WILL TAKE OFFICE FROM THE BEGINNING (JANUARY 1) OF THE CALENDAR YEAR FOLLOWING THE ELECTIONS

SECTION 7: ELIGIBILITY OF VOTERS AND CANDIDATES

ONLY CURRENT MEMBERS WHO ARE DULY PAID AND CERTIFIED ON DECEMBER 31 PRIOR TO THE ELECTIONS SHALL BE ELIGIBLE TO VOTE OR BE CANDIDATES

FOR ELECTIVE OFFICE.

SECTION 8: NOMINATIONS

THE ELIGIBLE MEMBERS OF THE GENERAL BODY MAY NOMINATE THEMSELVES OR OTHER MEMBERS FOR ELECTIVE OFFICE BY MAIL/EMAIL AT LEAST SEVEN DAYS PRIOR TO THE DATE OF THE ELECTION MEETING. NO NOMINATIONS WILL BE ALLOWED FROM THE FLOOR. HOWEVER, CANDIDATES WILL BE ALLOWED TO WITHDRAW UNTIL THE START OF VOTING. NOMINATIONS MUST BE SECONDED ON THE FLOOR AT THE MEETING PRIOR TO VOTING.

SECTION 9: ANNUAL GENERAL BODY MEETINGS

THE PRESIDENT OF THE ASSOCIATION SHALL PRESIDE OVER THE ANNUAL MEETING. FIFTEEN PER CENT (15%) OF THE GENERAL BODY MEMBERSHIP SHALL CONSTITUTE A QUORUM FOR THE ANNUAL MEETING.

SECTION 10: ELECTION PROCEDURES

THE PRESIDENT, WITH THE ASSISTANCE OF THE MEMBERSHIP SECRETARY, SHALL CONDUCT AND CERTIFY ALL ELECTIONS FOLLOWING DETAILED PROCEDURES APPROVED BY THE EXECUTIVE COMMITTEE.

SECTION 11: SPECIAL GENERAL BODY MEETINGS

SPECIAL MEETINGS OF THE GENERAL BODY MAY BE CALLED BY THE EXECUTIVE COMMITTEE BY A MAJORITY VOTE FOR TRANSACTING BUSINESS OF AN URGENT NATURE. THE OBJECT OF THE MEETING SHALL BE STATED IN THE CALL, AND NO OTHER BUSINESS SHALL BE TRANSACTED. SEVEN DAYS NOTICE SHALL BE ADEQUATE NOTICE FOR SUCH SPECIAL MEETINGS. TEN (10%) PER CENT OF THE MEMBERSHIP SHALL CONSTITUTE A QUORUM FOR SPECIAL MEETINGS.

SECTION 12: ITEMS TO BE VOTED BY THE GENERAL BODY

THE FOLLOWING ACTIONS SHALL REQUIRE VOTING BY THE GENERAL BODY:

1. BY-LAWS AND AMENDMENTS THERETO, REQUIRING TWO-THIRD (2/3) MAJORITY OF THE ENTIRE MEMBERSHIP. PROXY VOTES SHALL BE PERMITTED.
2. ELECTION OF THE MEMBERS OF THE EXECUTIVE COMMITTEE, REQUIRING A SIMPLE MAJORITY OF THE BALLOTS CAST AT THE ANNUAL MEETING, OR A SPECIAL ELECTION MEETING. PROXY VOTES SHALL BE PERMITTED.
3. ITEMS ON THE AGENDA OF A SPECIAL GENERAL BODY MEETING, REQUIRING A SIMPLE MAJORITY OF THE ENTIRE MEMBERSHIP. PROXY VOTES SHALL BE PERMITTED.

SECTION 13: AMENDMENTS TO THE BY-LAWS

AMENDMENTS TO THE ASSOCIATION BY-LAWS MAY BE INITIATED EITHER BY THE EXECUTIVE COMMITTEE OR BY A PETITION SIGNED BY AT LEAST TWENTY (20%) PERCENT OF THE GENERAL BODY MEMBERS. THE NOTICE OF ANY MEETING, AT WHICH AMENDMENT(S) WILL BE CONSIDERED, SHALL INCLUDE THE FULL TEXT OF THE PROPOSED AMENDMENT(S). THE AMENDMENTS MUST BE APPROVED BY A VOTE OF AT LEAST TWO-THIRD (2/3) OF ALL THE VOTING MEMBERS OF THE GENERAL BODY. PROXY VOTES SHALL BE PERMITTED.

ARTICLE 6- ASSOCIATION FUNDS

SECTION 1: MEMBERSHIP DUES

FAMILY MEMBERSHIP DUES SHALL BE ONE AND A HALF (1 ½) TIMES THE INDIVIDUAL MEMBERSHIP DUES.

LIFE MEMBERSHIP DUES WILL BE TEN TIMES THE CURRENT ANNUAL FAMILY MEMBERSHIP DUES.

MEMBERSHIP DUES INCLUDING LIFE MEMBERSHIP DUES ARE NOT REFUNDABLE.

THE MEMBERSHIP DUES IN ALL CATEGORIES SHALL BE APPROVED BY THE EXECUTIVE COMMITTEE.

SECTION 2: LIFE MEMBERSHIP DUES

THE LIFE MEMBERSHIP DUES SHALL FORM A PERMANENT INTEREST BEARING FUND, THE INTEREST FROM WHICH SHALL BE DEPOSITED IN THE GENERAL FUND..

SECTION 3: FUNDRAISING

ALL FUNDS RAISED THROUGH FUND RAISING ACTIVITIES SHALL BECOME PART OF THE GENERAL FUNDS OF THE ASSOCIATION.

SECTION 4: CHECKS, DRAFTS, NOTES AND OTHER INSTRUMENTS

ALL FUNDS OF THE ASSOCIATION SHALL BE DEPOSITED IN BANK ACCOUNTS IN THE NAME OF THE "INDIA ASSOCIATION OF NEW HAMPSHIRE" IN BANKS DESIGNATED BY THE EXECUTIVE COMMITTEE.

SECTION 5: SIGNING AUTHORITY

CHECKS, DRAFTS, NOTES, OR OTHER INSTRUMENTS FOR PAYMENT OF MONEY DRAWN OR ENDORSED IN THE NAME OF THE ASSOCIATION SHALL BE SIGNED BY TWO OFFICERS OF THE EXECUTIVE COMMITTEE, AS FOLLOWS:

- A. PRESIDENT AND THE SECRETARY, OR
- B. PRESIDENT AND THE TREASURER, OR
- C. SECRETARY AND THE TREASURER

ANY INVESTMENT OF THE ASSETS OF THE ASSOCIATION SHALL REQUIRE PRIOR APPROVAL OF THE EXECUTIVE COMMITTEE AND BE CONSISTENT WITH THE SECTION 501 (C) (3) OF THE INTERNAL REVENUE CODE.

SECTION 6: PAYMENT TO THE OFFICERS

NO MEMBER OF THE EXECUTIVE COMMITTEE SHALL RECEIVE DIRECTLY OR INDIRECTLY, ANY SALARY, COMPENSATION, OR EMOLUMENT FROM THE ASSOCIATION IN ANY CAPACITY. ONLY OUT OF POCKET EXPENSES ON BEHALF OF THE ASSOCIATION, PROVIDED THAT SUCH EXPENSES HAVE PRIOR APPROVAL OF THE EXECUTIVE COMMITTEE, SHALL BE REIMBURSED UPON PRESENTATION OF APPROPRIATE VOUCHERS.

SECTION 7: EXPENDITURE OF FUNDS

ANY EXPENDITURE OR DISBURSEMENT OF FUNDS OVER \$100.00 MUST BE APPROVED BY THE FINANCE COMMITTEE AND OVER \$500 BY A MAJORITY OF THE EXECUTIVE COMMITTEE IN ADVANCE, EITHER INDIVIDUALLY OR AS A GROUP OF EXPENDITURE OR DISBURSEMENT ITEMS. IN THE EVENT THIS APPROVAL IS NEEDED BEFORE A REGULARLY SCHEDULED EXECUTIVE COMMITTEE MEETING, THE MEMBERS MAY BE POLLED BY TELEPHONE OR EMAIL, AND THE VOTE RECORDED AT THE NEXT MEETING.

SECTION 8: CONFLICT OF INTEREST

ANY POSSIBLE CONFLICT OF INTEREST ON THE PART OF ANY MEMBER OF THE EXECUTIVE COMMITTEE, OFFICER OR EMPLOYEE OF THE ASSOCIATION, SHALL BE DISCLOSED IN WRITING TO THE EXECUTIVE COMMITTEE AND MADE A MATTER OF RECORD THROUGH AN ANNUAL PROCEDURE AND ALSO WHEN THE INTEREST INVOLVES A SPECIFIC ISSUE BEFORE THE EXECUTIVE COMMITTEE. WHERE THE TRANSACTION INVOLVING AN EXECUTIVE COMMITTEE MEMBER, OFFICER OR EMPLOYEE EXCEEDS FIVE HUNDRED DOLLARS (\$500) BUT IS LESS THAN FIVE THOUSAND DOLLARS (\$5,000) IN A FISCAL YEAR, A TWO-THIRDS VOTE OF THE DISINTERESTED EXECUTIVE COMMITTEE MEMBERS IS REQUIRED. WHERE THE TRANSACTION INVOLVED EXCEEDS FIVE THOUSAND DOLLARS (\$5,000) IN A FISCAL YEAR, THEN A TWO-THIRDS VOTE OF THE DISINTERESTED EXECUTIVE COMMITTEE MEMBERS AND PUBLICATION IN THE REQUIRED NEWSPAPER IS REQUIRED. THE MINUTES OF THE MEETING SHALL REFLECT THAT A DISCLOSURE

WAS MADE, THE ABSTENTION FROM VOTING, AND THE ACTUAL VOTE ITSELF. EVERY NEW MEMBER OF THE EXECUTIVE COMMITTEE WILL BE ADVISED OF THIS POLICY UPON ENTERING THE DUTIES OF HIS OR HER OFFICE, AND SHALL SIGN A STATEMENT ACKNOWLEDGING, UNDERSTANDING OF AND AGREEMENT TO THIS POLICY. THE BOARD WILL COMPLY WITH ALL REQUIREMENTS OF NEW HAMPSHIRE LAW IN THIS AREA AND THE NEW HAMPSHIRE REQUIREMENTS ARE INCORPORATED INTO AND MADE A PART OF THIS POLICY STATEMENT.

ARTICLE 7- FISCAL YEAR

SECTION 1: **FISCAL YEAR**

THE FISCAL YEAR OF THE ASSOCIATION FOR THE TAX PURPOSES SHALL BEGIN ON JANUARY 1 AND END ON DECEMBER 31.

ARTICLE 8- PARLIAMENTARY AUTHORITY

SECTION 1: **ROBERT'S RULES**

ROBERT'S RULES OF ORDER, REVISED SHALL GOVERN ALL DELIBERATIONS OF THE ASSOCIATION AT ALL THE MEETINGS.

ARTICLE 9- EXPENDITURES AND DISSOLUTION

SECTION 1: **NON-PROFIT STATUS**

THIS ASSOCIATION AT ALL TIMES AND UNDER ALL CONDITIONS WHATSOEVER, SHALL BE OPERATED SO AS TO QUALIFY AS AN ASSOCIATION DESCRIBED IN THE INTERNAL REVENUE CODE OF 1954, AS IT NOW EXISTS OR MAY HEREAFTER BE REVISED, AMENDED, SUPPLEMENTED, OR SUPERSEDED, SUCH THAT THE CONTRIBUTIONS TO THE ASSOCIATION ARE DEDUCTIBLE FOR FEDERAL INCOME TAX PURPOSES.

THE ASSOCIATION SHALL NOT BE OPERATED FOR THE PRIMARY PURPOSE OF CONDUCTING ITS BUSINESS FOR PROFIT. NO PORTIONS OF ITS ASSETS OR EARNINGS SHALL BE USED FOR PURPOSES NOT EXCLUSIVELY CULTURAL, EDUCATIONAL, LITERARY, SCIENTIFIC, AND CHARITABLE WITHIN THE MEANING OF THE RELEVANT IRS CODES.

SECTION 2: **DISTRIBUTION OF ASSETS**

NO PORTION OF THE ASSETS OR EARNINGS OF THE ASSOCIATION SHALL EVER BE

DISTRIBUTED TO OR DIVIDED AMONG ANY INDIVIDUALS, INCLUDING ANY MEMBER, OFFICER, TRUSTEE, OR ORGANIZER OF THIS ASSOCIATION, OR ANY OTHER PRIVATE INDIVIDUAL WITHIN THE MEANING OF THE RELEVANT IRS CODES.

SECTION 3: LIABILITIES

NO MEMBER OF THE ASSOCIATION, MEMBER OF THE EXECUTIVE COMMITTEE, OR ITS ADMINISTRATIVE STAFF SHALL BE INDIVIDUALLY OR COLLECTIVELY LIABLE FOR ANY DEBT OR ENCUMBRANCE OF THE ASSOCIATION.

SECTION 4: COMPLIANCE WITH IRC 501 (C) (3) AND DISSOLUTION

NOTWITHSTANDING ANY OTHER PROVISIONS OF THESE ARTICLES, THE CORPORATION IS ORGANIZED EXCLUSIVELY FOR ONE OR MORE OF THE PURPOSES AS SPECIFIED IN 501 (C) (3) OF THE INTERNAL REVENUE CODE OF 1954, AND SHALL NOT CARRY ON ANY ACTIVITIES NOT PERMITTED TO BE CARRIED ON BY A CORPORATION EXEMPT FROM FEDERAL INCOME TAX UNDER IRS 501 (C) (3) OR CORRESPONDING PROVISIONS OF ANY SUBSEQUENT FEDERAL TAX LAWS.

NO PART OF THE NET EARNINGS OF THE CORPORATION SHALL INURE TO THE BENEFIT OF ANY MEMBER, TRUSTEE, DIRECTOR, OFFICER OF THE CORPORATION, OR ANY PRIVATE INDIVIDUAL (EXCEPT THAT REASONABLE COMPENSATION MAY BE PAID FOR SERVICES RENDERED TO OR FOR THE CORPORATION), AND NO MEMBER, TRUSTEE, OFFICER OF THE CORPORATION OR ANY PRIVATE INDIVIDUAL SHALL BE ENTITLED TO SHARE IN THE DISTRIBUTION OF ANY CORPORATE ASSETS ON DISSOLUTION OF THE CORPORATION.

NO SUBSTANTIAL PART OF THE ACTIVITIES OF THE CORPORATION SHALL BE CARRYING ON PROPAGANDA, OR OTHERWISE ATTEMPTING TO INFLUENCE LEGISLATION (EXCEPT AS OTHERWISE PROVIDED BY IRC 501(H)) OR PARTICIPATING IN, OR INTERVENING IN (INCLUDING THE PUBLICATION OR DISTRIBUTION OF STATEMENTS) ANY POLITICAL CAMPAIGN ON BEHALF OF ANY CANDIDATES FOR PUBLIC OFFICE.

IN THE EVENT OF DISSOLUTION ALL OF THE REMAINING ASSETS AND PROPERTY OF THE CORPORATION SHALL, AFTER NECESSARY EXPENSES THEREOF, BE DISTRIBUTED TO ANOTHER ORGANIZATION EXEMPT UNDER IRC 501 (C) (3), OR CORRESPONDING PROVISIONS OF ANY SUBSEQUENT FEDERAL TAX LAWS, OR TO THE FEDERAL GOVERNMENT, OR STATE OR LOCAL GOVERNMENT FOR A PUBLIC PURPOSE.

IN ANY TAXABLE YEAR IN WHICH THE CORPORATION IS A PRIVATE FOUNDATION

AS DESCRIBED IN IRC 509(A) THE CORPORATION SHALL DISTRIBUTE ITS INCOME FOR SAID PERIOD AT SUCH TIME AND MANNER AS NOT TO SUBJECT IT TO TAX UNDER IRC 4942, AND THE CORPORATION SHALL NOT (A) ENGAGE IN ANY ACT OF SELF-DEALING AS DEFINED IN IRC 4941(D), RETAIN ANY EXCESS BUSINESS HOLDINGS AS DEFINED IN IRC 4943 (C), (B) MAKE ANY INVESTMENTS IN SUCH MANNER AS TO SUBJECT THE CORPORATION TO TAX UNDER IRC 4944, OR (C) MAKE ANY TAXABLE EXPENDITURES AS DEFINED IN IRC 4945(D) OR CORRESPONDING PROVISIONS OF ANY SUBSEQUENT FEDERAL TAX LAWS.