



“IANH 2016 Diwali” Rules & Guidelines

November 5th 2016, 3:00pm @ Nashua North High School

The following are the Rules & Guidelines for “IANH Diwali 2016”. Kindly take the time to read & understand them before registering your performance @ IANH.org.

Please note that submitting false information could lead to cancellation of the performance item.

During online registration, uploading MP3 files with Mac devices using Safari browsers (due to non-compliance of Apple with current HTML5 standards) can have issues so; please do not use your smart devices for registration. We recommend you register using non-safari browsers like Google Chrome/Firefox/IE 9+ or Edge on your Laptop/computer. All event related information will be communicated through emails so, please make sure that emails from cultural@ianh.org are not marked as spam.

REGISTRATION GUIDELINES:

1. **Event is open to - kindergarten through Adults for group performances only.**
 - **Must be in said grade/age group as of October 1st 2016.**
** IANH may invite guest performers for solo performances at Cultural team’s discretion.
2. Each participant can register only for one performance. Refer to FAQ’s for more details.
3. All performance related songs or *karaoke tracks must be uploaded only in MP3 format & only during registration. ***For more details refer to section ‘event day guidelines’.**
4. Group Performances must have a minimum of two (2) and can have up to a maximum of fourteen (14) participants. Please have all your performers first, last names, grade, primary and alternate contact information ready. Make sure to use the correct last name (not maiden name of mother etc.,) and spell the last names of the kids correctly. **Once a performance is registered IANH cultural team strictly discourages requests to add, modify or replace performers or performer related information.**
5. Please enter a descriptive name while registering your performance. Do not enter names such as “Bhajan” or “Bollywood song” or “Bollywood mix”. Instead have descriptive names such as “Mere To Giridhar- Meera” or “Pinga- BhajiRao Mastani”.
6. All Diwali related information (check times, event start time etc.) would be emailed to Primary Contact & Alternate contact entered during registration. IANH cannot contact individual performers of a group item/performance so, it is the responsibility of the Primary and Alternate contacts to relay/communicate any and all IANH Diwali information to the rest of the group. **Please note that Primary contact information cannot be the same as the Alternate contact.**

REGISTRATION DATES & DEADLINES

- The number of slots is limited.
- Registration **opens on October 1st 2016.**
- Registration **closes for all categories on October 15th 2016 10:00pm** or earlier if slots get filled up.

CHECK-IN & PROGRAM START TIMES:

- Event will start sharp 3:00pm at November 5th 2016.
- If you do not show up for your assigned check-in time, your performance may be cancelled or moved to the end of the performance list.
- Your timeslots and check-in times will be emailed to you closer to the event date.

PERFORMANCE CATEGORIES & TIME LIMITS

Performer must be in said Grade/Age group as of October 1st 2016. Any special request and all queries must be emailed to cultural@ianh.org and a decision to accommodate will be at the discretion of the IANH Cultural Team. Please take a moment to review FAQ's before you contact cultural team.

#	Performance Category	Time Limit
1	Classical Dance	7 minutes
2	Non-Classical Dance	5 minutes
3	Mime	5 minutes
4	Skit/ Play	10 minutes
5	Classical Music (Vocal & instrumental)	7 minutes
6	Non- Classical Music (Vocal & Instrumental)	5 minutes

PERFORMANCE & GUEST ENTRY FEES:

- *Performances in any category is \$10/per participant.*
 - Tickets for accompanying teacher, parent and guests can be purchased at the venue on the event day.
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1. Performance fee can be paid using PayPal during registration or by mailing a check. *Checks must have the "Performance name" (as entered during Registration) & "Registration Code" (emailed to you in your automated response from IANH), in the memo field of the check.*
 2. If you choose to pay by check please make sure your bank account is current and it has enough funds.
 3. All group performances have to be paid using a single check or as single PayPal transaction.
 4. *Your performance is not confirmed until receipt of payment.* IANH strongly encourages payment using PayPal option during registration to ensure spots don't get filled up before your registration can be confirmed.
 5. If you choose to pay using PayPal, please make sure you have a PayPal account already setup and your account is current.
 6. Checks have to be made to "INDIA ASSOCIATION OF NEW HAMPSHIRE" and mailed to the following address *postmarked by October 16th 2016.*
- Tej Dhakar
Secretary, 20 Chad Road, Manchester , NH 03104
8. No Refunds will be issued. Exception will be made if event is cancelled or spots are filled up before receipt of checks.

VOLUNTEERS NEEDED

IANH Diwali is a huge undertaking and IANH is looking for volunteers to help make this event a great success. If you or a family member or friend is interested in volunteering during Diwali, please email cultural@ianh.org. IANH will contact you with (closer to event date) a list of "Jobs" with time-slots that you can choose from based on your availability.

EVENT DAY GUIDELINES

1. Time limit will be strictly enforced for all performances.
 - *7 minutes: Classical Music & Dance*
 - *5 minutes: Non-Classical Music & Dance*
 - *Mime: 5 minutes*
 - *Play/Skit: 10 minutes*
2. It is your responsibility to ensure that MP3 tracks does not exceed time limit. IANH is not responsible for checking the MP3 quality or track length. Please see above (point 1) for time limit for each category's karaoke track. Also, Currently IANH is accepting mp3 file size of only up to 10MB. Files larger than 10MB takes much longer to upload and could time out your registration form.
3. All participants have to arrive in time for the check-in, late arrivals run the risk of their performance being cancelled or moved to the end of the performance list. Please Note: If your check-in time says 2:30pm then please arrive at or before 2:30pm not at 3:00pm. Your performance time is not flexible.
4. Every participant, their guest and/or parent should be ready in time for their respective performance at the start of the event and seated in the auditorium. Back stage access will be restricted.
5. Performers can get ready for their performance only in the designated green rooms. Accessing undesignated rooms is strictly prohibited. Kindly do not litter the green room with trash. Do not move any of the things in the green room and take all of your belongings (including your trash) when you leave the green room.
5. Please refrain from talking and allowing young children to run about in the auditorium when the performances are in session. Kindly maintain decorum by showing respect and supporting the hard work of every performer.
6. Only limited number of (preferably one) teacher/parent/volunteer(s) responsible for a performance can accompany the participant(s) backstage. All properties and equipment (e.g., drone/tempura, music stands, rugs etc.) for music and dance competition will be the responsibility of the respective parent and/or teacher volunteer. IANH will not be responsible for the setup, removal or handling of these. For music group performances please state number of microphones required during registration and IANH will try to accommodate them based on availability.
7. Food will be available for purchase at the cafeteria.

Contact: cultural@ianh.org

IANH DIWALI 2016 VENUE

Address:

Nashua North High School,
#8 Titan Way, Nashua, NH 03063

Google Map Link:

<https://www.google.com/maps/place/Nashua+High+School+North/@42.7506511,-71.5117344,17z/data=!3m1!4b1!4m2!3m1!1s0x89e3b70d5ecbea61:0xb10d1113f2635a2a>

Contact:

cultural@ianh.org

Please remember that IANH Events are run entirely by a group of volunteers and volunteer committee members. Every effort will be made for a pleasant and memorable experience for all and this entirely depends on timely arrival, readiness and support of the participants & their guests.

By submitting your registration form you are confirming that you have fully read and understood the "IANH 2016: Diwali" Rules and Guidelines and will abide by the same.

Thank you!

IANH Cultural Committee